



AGENDA

GOVERNANCE AND AUDIT COMMITTEE

Wednesday, 17th September, 2008, at 10.00 am Ask for: **Andrew Tait**

Darent Room, Sessions House, County Hall, Maidstone Telephone

(01622) 694342

Tea/Coffee will be available 15 minutes before the start of the meeting

UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

1. Membership: To note the appointment of Mr W A Hayton to the Committee
2. Substitutes
3. Declarations of Interest in items on the agenda for this meeting
4. Minutes - 30 June 2008 (Pages 1 - 4)
5. Dates of Meetings in 2009:
 - Wednesday, 4 March 2009
 - Tuesday, 30 June 2009
 - Wednesday, 16 September 2009
 - Tuesday, 1 December 2009.
6. Statement of Accounts 2007/08 (Pages 5 - 6)
7. Treasury Management Annual Review (Pages 7 - 14)
8. Debt Recovery (Pages 15 - 18)
9. Trading Activities Sub-Group Terms of Reference (Pages 19 - 26)
10. Internal Audit Progress Report (Pages 27 - 50)
11. Internal Audit Reporting - Irregularities (Pages 51 - 54)
12. Other items which the Chairman decides are urgent

EXEMPT ITEMS

(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)

Peter Sass
Head of Democratic Services and Local Leadership
(01622) 694002

Tuesday, 9 September 2008

Please note that any background documents referred to in the accompanying papers maybe inspected by arrangement with the officer responsible for preparing the relevant report.